

The Health Forward Foundation
COMMUNITY ADVISORY COMMITTEE (CAC)

Minutes of the Community Input Committee Conference Call

May 23, 2019 at 9:00 a.m.

Location: 2300 Main Street, Suite 340, Kansas City, MO 64108

Committee Members on Conference Call: Mike Enos (2019 Chair); Siobhan McLaughlin Lesley, Thuylinh Pham, M.D., Twintenia Strother.

Committee Members not in Attendance: Niki Donawa and Yulonda Swanson-Moten.

Health Forward Associates on Conference Call: Karen Dehais, Bridget McCandless, Karol Shadle and Jennifer Sykes.

Call to Order

Mike Enos, Chair, called the meeting to order 9:04 a.m.

Discussion of 2019 Input Committee Project Timeline

Mr. Enos stated the goal of the Input Committee is to provide substantive information to the Board of Directors and staff that will help inform the work of the Foundation. The intent this year was to put in place an input gathering process that was easily replicable for future years. He believes the datawalk is a great way for the committee to gather useful, substantive information. However, given the need to do more research on how to implement datawalks and with the ongoing CEO search activities, he believes it is in the best interest of the project to push the timetable back until at least the first quarter of 2020.

Karen Dehais, Learning and Evaluation Officer, gave an overview of the revised timeline. This timeline represents a list of activities that need to be accomplished to get ready for the datawalks. She noted the datawalks are not for people to tell us what's on their mind. They are an opportunity to talk about focused datapoints with the ability for attendees to react. They are for sharing information and enhancing awareness.

Next week Karen will be attending a GEO Learning Conference where one of the sessions will be on how to conduct datawalks.

90 Days Prior to datawalks: Finalize the event schedule, select data for each county; data will be customized for each county site.

60 Days Prior: Identify participants, firm up details on sites, draft event outline.

30 Days Prior: Prepare data stations (visually appealing and engaging; easy to understand; not too leading); draft event materials; prepare facilitator information/conduct training if needed.

Adjournment

Having no further business, the meeting adjourned at 9:16 a.m.

Minutes prepared by Karol Shadle, Governance Coordinator.

Reviewed BMcC 5.23.19