Health Care HCF Foundation
OF GREATER KANSAS CITY

Grant Request Checklist

SAFETY NET (FDG) Requests
(Note - Applicants must have submitted a Letter of Intent by the deadline date in order to apply for FDG grants)

501(c)3 Organization

- ☐ Online Portion of Application
- ☐ Proposal Narrative **(template found on HCF website)**
- ☐ Combined Budget Worksheet/Narrative **(template found on HCF website)**
- ☐ Board of Directors Roster *w/Demographic Info (i.e. race & gender info)*
- ☐ HCF Outcomes Measurement Framework table (*REQUIRED* – *template found on website*)
- ☐ Current FY Operating Budget
- ☐ Certificate of Incorporation
- ☐ IRS Letter of Determination
- ☐ IRS 990 Report
- ☐ Annual Audit (most recent)
- ☐ Letters of Commitment (if applicable)
- ☐ Theory of Change or Logic Model (*strongly encouraged, but not required – template eg's found on website*)
- ☐ Letters of Support (*optional*)
- ☐ Other (please specify)

Governmental Agency

- ☐ Online Portion of Application
- ☐ Proposal Narrative **(template found on HCF website)**
- ☐ Combined Budget Worksheet/Narrative **(template found on HCF website)**
- ☐ HCF Outcomes Measurement Framework table (*REQUIRED* – *template found on website*)
- ☐ Enabling statute/legislation
- ☐ Authorized Current FY Budget or Financial Statement
- ☐ Audit Statement (if applicable)
- ☐ List of elected/appointed officials
- ☐ Letters of Commitment (if applicable)
- ☐ Theory of Change or Logic Model (*strongly encouraged, but not required – template eg's found on website*)
- ☐ Letters of Support (*optional*)
- ☐ Other (please specify)

Comments: [*If you are missing any attachments, or submitting them under separate cover, please indicate so here*]