

**The Community Advisory Committee (“CAC”)  
Review Committee  
Minutes of Meeting  
Held Friday, May 20, 2016 at 10:00 a.m.**

Location: 2700 East 18<sup>th</sup> Street, Jonas Board Room (Suite 211), Kansas City, Missouri 64127

**Review Committee Members in Attendance:**

Mike Enos, Chair  
Melissa Harmon  
Aaron Link  
Alan Powell, M.D.  
May Jo Moore

**Review Committee Members Not in Attendance:**

Siobhan McLaughlin-Lesley (notified prior to meeting of inability to attend)

**Health Care Foundation (HCF) Associates in Attendance:**

Rhonda Holman, Vice President/COO  
Victoria McNack, Administrative Assistant

**Guests in Attendance:**

None

Mike Enos, Chair, called the meeting to order at 10:00 a.m.

**Approval of Previous Meeting Minutes: Melissa Harmon motioned to approve the Minutes from previous Review Committee meetings held April 14, 2016. Aaron Link seconded and the motion was approved by unanimous voice vote.**

**Discussion of Annual Report Text:** Prior to today’s meeting, committee members had an opportunity to read the current draft of the HCF annual report; the CAC’s review will preface this document in terms of content and perspective. Chair Enos stated that one of the most significant events in 2015 was the establishment of the strategic direction for the Foundation. It is important that the committee clearly state that HCF did not change its grant making policy in the strategic planning process.

Ms. Harmon recommended that the committee emphasize the decisions and events that impacted the service area in a substantial way; for example, the work done to support a prescription drug monitoring program in Missouri, the Tobacco 21 initiative, Affordable Care Act enrollment, work surrounding food insecurity, the high impact initiative (tobacco/nicotine avoidance in youth), Healthy KC with the Kansas City Chamber of Commerce, adult coverage for dental benefits, etc.

Chair Enos envisioned an introductory paragraph about the CAC in relation to the foundation followed by a review of the year and an overview of the strategic plan. In order to display community impact, Ms. Harmon recommended organizing the foundation's activities by groups, such as partnership, leadership, and leverage.

Dr. McCandless provided input regarding important points to be included in this review to inform readers of the following:

- The foundation's advocacy efforts have shifted toward local advocacy through Tobacco 21.
- CAC members on this committee reviewed all of last year's board meeting minutes.
- Terry Thompson, CAC Chair, attends all HCF board meetings.
- The CAC advises and assesses the work of the foundation, as mandated by the attorney general.

Aaron Link alluded to this committee's previous conversation about including information from the Community Input Committee's listening sessions and past forums. The aforementioned sub-committee gives a voice to the community and reinforces to the foundation the areas where investments should continue to be made. The Input Committee in their focus groups captured the following: Issues surrounding health care coverage, unique needs of adolescents and their interest in the health of their families, and the issues of health access for seniors.

**Discussion of Timeline:** Duties have been assigned and Dr. McCandless offered to provide Chair Enos with a list of potential topics that could be addressed in this document. Committee members will begin writing content over the next two weeks after which point the editing process will begin. Ideally, the committee will meet again in three weeks to scrutinize the working draft and make final edits to the document.

Mary Jo Moore stated the US Consumer Finance Protection Bureau will host a hearing on predatory lending in the United States; this event will take place at the KC Convention Center on Thursday, June 2 at 10:00 a.m. Ms. Moore offered to provide more information to Dr. McCandless who will disseminate it to the HCF Board, CAC, and staff.

**Old Business:** None

**New Business:** None

**The meeting was adjourned at 11:00 a.m.**