

HCF – Mental Health Online Final Report Questions
(to be submitted via your online application account!)

Briefly describe the program activities and results during the grant period. Please include the pertinent information under the following headings:

1.) Target Population & Communities

Identify and quantify target population and communities served by your program (i.e. - demographic and health related characteristics, and geographic locations). Provide the number (estimate if exact number is unknown) of clients served during the grant funded period. If the population's needs changed during your funding period, please describe these changes and provide us with a description. In particular, please share newly identified service needs, barriers, or other characteristics that would influence your agency's ability to effectively reach and serve this target population.

2.) Key Program Components

Is your organization using HCF grant funding to provide an established evidence-based practice, including emerging practice, promising practice or best practice, as a program or program component? If yes, please identify the practice and provide a description of how your organization implemented it.

a.) Activities & Achievements

Discuss progress to date toward achieving each key program component and major activity/output and outcome identified as a program activity and/or evaluation goal in your grant agreement. Please describe what you used to measure or assess the performance and/or outcomes of your program, and how this information was collected. Please share your program's logic model in an appendix, if available and relevant.

b.) Challenges & Barriers

Describe whether your project implementation is on track with your original design and timeline, and provide information about how you are addressing challenges and barriers to implementation. Explain the nature of and reasons for any changes in program/project focus, scope, oversight, service delivery, schedule or evaluation. Consider the following features of effective implementation as potential challenges: staffing, training, coaching/supervision, fidelity to a particular model, systems and community issues, administrative/procedural issues, data system issues, and leadership.

c.) Supports

Describe strengths, supports or external conditions that facilitated the achievement of program outcomes. Consider the following features of effective implementation as potential supports: staffing, training, coaching/supervision, fidelity to a particular model, systems and community issues, administrative/procedural issues, data system issues, and leadership.

d.) Contextual Events

If not addressed in 2B or 2C, describe any community changes that have taken place during your grant which had an impact on your project or the outcomes you measure. You may include things such as policies, other programs or initiatives, community events, or fiscal policy/practice changes.

e.) Access

Did HCF funding for this project provide increased direct access to services for Consumers such as provide services or service slots that would not have been available without HCF funding for this project? Did HCF funding for this project facilitate indirect access (e.g. referrals, appointment linkages) for other services through community collaboration and referrals? Did HCF funding for this project facilitate the use of integrated medical and behavioral health care? If yes, please briefly describe.

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3.) Staffing & Capacity

Discuss any changes in key program/project personnel from the staffing originally proposed. Briefly explain the impact of these changes on project implementation.

4.) Collaboration

Discuss the roles of other services and/or organizations in the implementation of the program. These roles can be related to daily practices, information and resource sharing, community integration, new services, relationship-building, or across agency support. Also, if a program developer or purveyor of an EBP was involved with this project, please identify this role.

5.) Lessons Learned

Discuss important discoveries or lessons you have learned as you have implemented the project (i.e. facilitators/supports and challenges/barriers to progress, and any unanticipated outcomes/impact, and challenges/supports related to cultural competency) and how you have incorporated new knowledge into current or future project operations.

6.) Communication & Dissemination

What communications have you used to promote this program/activity? Please share any relevant awards, accomplishments, photos or stories about your grant. We will use these to highlight your work to our board, CAC, and in other HCF communications. Please feel free to upload them to this form under the Attachments tab, or send them directly to HCF Communications Officer Jennifer Sykes at jsykes@hcfgkc.org for possible use in HCF's social media and other communications outlets.

Other Pertinent Information

1.) Additional Sources of Funding

Have any additional funds been secured for this project since you submitted the grant application to HCF?

2.) Sustainability

Describe how the project will be sustained beyond this grant award, and provide a description of activities your agency engaged in as a part of sustainability planning. Please include a realistic discussion of financial and programmatic sustainability. Financial sustainability involves ensuring that the funding streams for the program are established, reliable, and adequate. Programmatic sustainability involves ensuring that sustainable supports are in place a) to continue effective staffing, training, coaching/supervision, and fidelity assessment; b) to measure program performance and use data for continuous improvement; and, c) to continue to provide administrative management and leadership for effective policy and procedural decisions that support full implementation.

3.) Other HCF Supports

Please describe any HCF sponsored activities, technical assistance, training or program support in which your agency participated during this funding period and whether you found them helpful to your work.

4.) Suggestions

Suggest ways that HCF can be more effective in achieving its mission.

Final Abstract

Please provide a description of up to two paragraphs (not to exceed 350 words) that summarizes the results of the project's implementation and includes the following information:

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- A brief description of the population, organization(s) and geographic area that participated in the project. (Include number of individuals that received services or participated in project).
- Identify key program components and activities that were implemented.
- Program outcomes: Description of progress made, outcomes achieved, and not achieved.
- Lessons Learned: Discuss important discoveries or lessons learned as a result of implementation (i.e. facilitators/supports and challenges/barriers to outcomes, to progress, and any unanticipated outcomes/impact).

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