

The Community Advisory Committee (CAC)

Minutes of the Meeting of the Review Committee Held Thursday, January 8, 2015

On the 8th day of January, 2015, at 1:00 p.m. the **Review Committee** of The Community Advisory Committee (CAC), a Missouri not-for-profit corporation, held a meeting at the Pioneer Campus of Penn Valley Community College, 2700 East 18th Street, Suite 211, Jonas Board Room, Kansas City, Missouri.

Attendance:

Review Committee Members Present:

Alan Powell, M.D., Chair

Mary Jo Moore (via conference call)

Melissa Harmon

Shani Tate (via conference call)

Review Committee Members Not Present:

Mike Enos (notified HCF prior to meeting of inability to attend); Leslie Fields, M.D.

Health Care Foundation of Greater Kansas City (HCF) Board Members and Associates

Present: Bridget McCandless, HCF President/CEO; Rhonda Holman, HCF Vice President/CCO; Trese Booze, Administrative Assistant

Others Present: Mr. Brent Schondelmeyer, Consultant

Dr. Alan Powell, Review Committee Chair, called the meeting to order at 1:01 p.m.

Committee Meeting Minutes: Chair Powell requested a motion to approve the June 25th, 2014 meeting minutes if there were no changes. Melissa Harmon made the motion, Dr. Alan Powell seconded, and the minutes were approved via unanimous voice vote.

2014 Annual Review – Dr. Powell introduced Brent Schondelmeyer, Consultant, and requested that he address the committee in regards to the annual performance review.

Brent Schondelmeyer stated he had worked on the Performance Review for several years, that the report is one of the CAC's main responsibilities, and that it is a very significant report. He stated that he meet with Dr. Powell prior to the meeting and they believe that the review committee can produce a more timely report. He explained that because of how the CAC meeting schedule flows, the report has previously come out in July. Brent stated that the report will be spilt into two parts this year. HCF will prepare and provide the foundation data portion of the review part of the review and the CAC will provide the Concerns and Commendations as well as Emerging Issues sections.

The review committee discussed in depth the options of the proposed plan. Members asked questions and made suggestions on how they believe the report could be improved, including ways to restructure the contents of the report.

Mr. Schondelmeyer stressed that he would do his best to stick to the outline and deadlines, which would allow the report to be available by May. He agreed to send out recommendations for Emerging Issues and Concerns and Commendations to the full CAC prior to the February 12th meeting. He suggested that the Review Committee meet prior to the CAC meeting to discuss structure and organization of the report. Members agreed to meet on February 12, 2015 at noon.

Chair Powell asked if committee members had any further discussion. There being none, the meeting was adjourned at 1:43. Next meeting: February 12, 2015 at 12:00 p.m.