

# The Community Advisory Committee (CAC)

## Minutes of the Meeting of The Community Advisory Committee (CAC) Held Thursday, February 12th, 2015

On the 12<sup>th</sup> day of February, 2015, at 1:00pm, at the Pioneer Campus of Penn Valley Community College, 2700 East 18<sup>th</sup> Street, Jonas Board Room, Suite 211, Kansas City, Missouri, was held the meeting of **The Community Advisory Committee** (“CAC”) a Missouri not-for-profit corporation.

### **Attendance:**

#### **Community Advisory Committee (CAC) Members Present:**

Melissa Berg Harmon, Vice Chair

Mary Jo Moore

Mary Ann Arnott - (Via Teleconference)

Josephine Njoroge

Dee Ann Bowles - (Via Teleconference)

Alan Powell, M.D.

David Clark

Melissa Robinson

LaTedra Collins, DDS

Dan Shea, Treasurer

Niki Donawa

Terry Trafton

Jill Kanatzar

**Community Advisory Committee (CAC) Members Not Present:** Thomas Alber; Nozella Brown, Ed.D. (notified HCF prior to meeting of inability to attend), David (Mike) Enos (notified HCF prior to meeting of inability to attend); Leslie A. Fields, M.D.; Thuylin Pham, M.D., (notified HCF prior to meeting of inability to attend); Terry Thompson, Chair, (notified HCF prior to meeting of inability to attend); Kelvin Walls, M.D.

**Health Care Foundation of Greater Kansas City (HCF) Board Members and Associates Present:** Bridget McCandless, M.D., HCF President/CEO; Rhonda Holman, Vice President/COO; Jessica Hembree, Program Officer; Trese Booze, Administrative Assistant;

**Others Present:** Brent Schondelmeyer, Consultant

Vice-Chair Melissa Harmon called the meeting to order at 1:05 p.m. She requested a motion to approve the November 13<sup>th</sup> meeting minutes. Dr. Alan Powell made the motion, Mary Jo Moore seconded, and the minutes were approved via unanimous voice vote.

Harmon welcomed new members LaTedra Collins, DDS and Niki Lee Donawa and acknowledged members who were reappointed. .

**Nominating Committee** – Vice-Chair Harmon reported that the HCF Board of Directors met on Wednesday, February 11<sup>th</sup>, and voted on the slate that the CAC presented. The HCF Board selected five candidates from MO: Donna Valponi Brookhart, Marshaun Butler, Juan M. Rangel, Jr. (incumbent), Peg VanWagoner, and Kimberly Young (incumbent). The Board elected two applicants from Kansas, Sukumar Ethirajan, M.D., and Roy L. Robinson. She stated that the CAC must ratify the election and opened the floor for discussion. There being no discussion, Terry Trafton moved for ratification, Jill Kanatzar seconded, and the motion was approved by unanimous voice vote.

Melissa Harmon reported that the HCF Board had a resignation. She informed the CAC that the Nominating Committee had met and discussed the opening and voted to put forth the 2 Missouri residents who had not been elected by the Board: James Dockins, Ed.D, and Rao Tella. Vice-Chair Harmon requested a motion to approve this slate. Dr. Alan Powell moved, Josephine Njoroge seconded the motion. Melissa Robinson inquired as to who had left the HCF Board. Dr. McCandless shared that Zori Rodriguez had resigned. There being no additional questions the motion was approved via unanimous voice vote.

**Review Committee** – Dr. Alan Powell, Review Committee Chair, shared that the Review Committee met earlier that day and compiled a list of emerging issues. Brent Schondelmeyer, Consultant, introduced himself to the group. He mentioned that he had produced the performance review for several years. He stressed that the report is the work of the CAC and that the Concerns and Commendations listed in the report come from them.

The report was initially smaller and has grown over the years. The hope this year is to move the Concerns and Commendations to the front of the report. Mr. Schondelmeyer asked members to review the list of Emerging Issues that the Review Committee developed earlier that day. He posed the question, what would you want those to know when they pick up a copy of the report? Schondelmeyer committed that he would attempt to get the report completed earlier this year, while remaining collaborative with the CAC.

Mr. Schondelmeyer went over the proposed Emerging Issues for 2014 and welcomed any thoughts or responses to help narrow down the list. The committee discussed options and ideas. Schondelmeyer thanked all for the privilege of developing the report each year.

**Presentation** – Jessica Hembree, HCF Program and Policy Officer, introduced herself to the committee. She shared that the HCF Board has established an Ad Hoc Tax Committee that will consider the possibility of establishing a 501(c)(4). Hembree indicated that currently HCF is a 501(c)(3) that supports the CAC. She expressed that HCF's tax status has a lobbying cap of one million dollars, whether lobbying is done by the Foundation or through other organizations with HCF grant dollars. She explained further that a 501(c)(4) can do many things a 501(c)(3) cannot, including having no cap on lobbying expense and the ability to endorse candidates.

HCF has done a scan of foundations with a 501(c)4 affiliate. The Colorado Health Foundation recently created a c4 and HCF representatives were able to have a discussion with them. There is also the Sierra Club, which shares space and staff with its related c4. Hembree stated that with some organizations, the 501(c)(3) and 501(c)4 were totally separate. She noted that Bridget and she had met with over 125 people about this matter, including grantees, other funders, as well as other stakeholders. Mrs. Hembree shared that a common theme of these meetings was that people appreciated being asked and they commended HCF for being the type of foundation that explores these type of questions.

Dr. McCandless added that when she speaks to people, she presents the question of where HCF needs to be in five years around advocacy. Jessica has done an excellent job of informing advocacy organizations that HCF is not trying to replace what they are doing, but how and where HCF could be complementary. There are a lot of pluses and minuses, risks and benefits. HCF is in the very early stages and nothing may actually come of this. Regardless, HCF has learned a lot in seeing how it can better support and be a stronger partner.

The committee had questions and feedback for Jessica and Bridget and conversed about the possibilities of a 504(c)(4). Vice Chair Harmon thanked Jessica for her presentation.

**New Business** – Dr. Bridget McCandless shared that Karen Waller, CAC Assistant Secretary, will soon be retiring. Given that, Trese Robinson will be the new CAC support staff and it is the recommendation of the foundation that Trese Robinson be made Assistant Secretary. Vice-Chair Harmon requested a motion, Josephine Njoroge moved for the action, Dr. Alan Powell seconded, the motion was approved by a unanimous vote.

Vice-Chair Harmon explained the CAC's annual fundraising responsibility and requested that all members make a contribution to the CAC. She noted that there is a maximum yearly donation of \$200.

Vice-Chair Harmon concluded by discussing the 2015 Conflict-of-Interest Attestations with members and requesting that they complete the form and return to Trese Robinson.

Harmon requested a motion to adjourn, Josephine Njoroge made the motion, Dr. Alan Powell seconded. The meeting was adjourned at 2:23 p.m.

**The next CAC meeting will be held March 12, 2015 at 1:00 p.m.**