

The Community Advisory Committee (CAC)

Minutes of the Meeting of The Community Advisory Committee (CAC) Held Thursday, September 11th, 2014

On the 11th day of September, 2014, at 1:00pm, at the Pioneer Campus of Penn Valley Community College, 2700 East 18th Street, Jonas Board Room, Suite 211, Kansas City, Missouri, was held the meeting of **The Community Advisory Committee** (“CAC”) a Missouri not-for-profit corporation.

Attendance:

Community Advisory Committee (CAC) Members Present:

Jill Kanatzar, Chair	Josephine Njoroge
Mary Ann Arnott	Alan Powell, M.D.
Dee Ann Bowles	Melissa Robinson
Nozella Brown	Dan Shea
David (Mike) Enos	Shani Tate, Vice Chair- (Via Teleconference)
Ramona Farris - (Via Teleconference)	Terry Thompson
Leslie Fields, M.D. - (Via Teleconference)	Terry Trafton
Melissa Berg Harmon	Kelvin Walls, M.D.
Vickie Massey, M.D.	Mary K. Zimmerman, Ph. D.

Community Advisory Committee (CAC) Members Not Present: Thomas Alber (notified HCF prior to meeting of inability to attend); David Clark (notified HCF prior to meeting of inability to attend); Mary Jo Moore (notified HCF prior to meeting of inability to attend); Marcia Milner; Mother Nicole Oakes

Health Care Foundation of Greater Kansas City (HCF) Board Members and Associates Present: Rhonda Holman, Vice President/COO; Andres Dominguez, Program Officer; Trese Booze, Administrative Assistant; Karen Waller, Administrative Assistant; Ken Stremming, HCF Board Member

Others Present: None

Chair Kanatzar called the meeting to order at 1:21. She welcomed new member Nozella Brown and thanked everyone for attending.

She requested a motion to approve the July 10th meeting minutes if no revisions were required. Dr. Alan Powell motioned and Terry Thompson seconded, and the minutes were approved via unanimous voice vote.

Input Committee – Dee Ann Bowles, Chair, reminded the group of the upcoming event, Community Conversation on Health that would be taking place October 11th, 2014. She informed the committee members to email Trese Booze or Andres Dominguez if they plan to attend the event and state whether they would be an observer or a volunteer that day. Dee Ann informed the group that there is a theme team that will summarize information that day and that individuals could also sign up for that as well.

Andres Dominguez, HCF Program Officer, informed the committee that no training was required for general volunteers but those who would like a more active role as a facilitator could contact him to schedule training. Andres informed the committee that they could take flyers to handout to their respective boards and committees.

Chair Kanatzar thanked Dee Ann and Andres for the information.

Review Committee – Chair Kanatzar informed the committee that the CAC 2013 Performance Review had been reviewed and approved by the full HCF Board of Directors in August and that the official and complete review was in front of them. She asked the members to wait 10 days and then to reach out to their appointing authorities to meet with them to discuss the review.

Rhonda informed the committee how very grateful HCF board members are of the work that the committee puts forward towards this annual review. She stated that this extensive report is really a unique product for a community advisory committee of this nature.

Chair Kanatzar stated that this review would be very difficult to do without Brent Schondelmeyer. She thanked Dr. Leslie Fields and Mr. Schondelmeyer.

Nominating Committee – Terry Thompson, Chair, thanked the individuals who are going to serve on the nominating committee. He informed them that candidate binders will be forthcoming in the next week. Chair Kanatzar informed the group that there are a total of seven slots to fill and two incumbents have applied.

Presentation – Rhonda, HCF Vice President/COO informed the committee that HCF is cosponsoring the Health Literacy of Missouri – Health Literacy Summit that will be in Kansas City. This will be the first year that the Summit is hosted in Kansas City. Holman mentioned that the foundation is very interested in health literacy. Health Literacy has to do with individual's capacity to gather, understand and act on information about their health. The last enrollment revealed that were huge health literacy issues. Professionals were trying to talk with consumers about concepts such as deductibles, copays in 10 minutes but there was no concept to hang some of these things on. Ruth Parker of Emory University, talks about the gap that exist between what the health system demands of people and the skills and abilities that people possess. Holman informed the committee that the conference will be on October 24th at the Hilton President hotel from 9 a.m. – 4 p.m.

Old Business – Chair Kanatzar asked anyone who had not completed their conflict of interest attestation to please do so and give it to staff. She also again requested contributions to provide dollars for expenses incurred by the CAC.

New Business – None

Announcements – Ken Stremming, HCF Board Member, thanked the committee on behalf of the board for all of their hard work. Ken noted that he previously sat on the nominating committee of the CAC and the importance of the work the CAC does. Mr. Stremming invited members to the HCF board meetings.

Josephine Njoroge, CAC member, informed committee of a health fair at Research Medical Center September 13th.

Dr. Nozella Brown, CAC member, mentioned a free immunization clinic a partnership with Walgreens and asked members to contact her for more information.

Melissa Robinson, CAC member, informed the committee about the Black Health Care Coalition “Fit Families 5K” on September 20th.

There being no further business, the meeting adjourned at 2:00.

The next CAC meeting will be held November 13th at 1:00 p.m.