

The Community Advisory Committee (CAC)

Minutes of the Meeting of The Community Advisory Committee (CAC) Held Thursday, March 13th, 2014

On the 13th day of March, 2014, at 1:00pm, at the Pioneer Campus of Penn Valley Community College, 2700 East 18th Street, Jonas Board Room, Suite 211, Kansas City, Missouri, was held the meeting of **The Community Advisory Committee** (“CAC”) a Missouri not-for-profit corporation.

Attendance:

Community Advisory Committee (CAC) Members Present:

Jill Kanatzar, Chair	Vickie Massey, M.D.
Thomas Alber	Josephine Njoroge
Mike Enos	Mother Nicole Oakes
Leslie Fields, M.D.	Kelvin Walls, M.D.
Melissa Harmon	Mary K. Zimmerman, Ph.D

Community Advisory Committee (CAC) Members Not Present:

Mary Ann Arnott (notified HCF prior to meeting of inability to attend); Dee Ann Bowles (notified HCF prior to meeting of inability to attend); Ramona Farris (notified HCF prior to meeting of inability to attend); Harry Jonas M.D. (notified HCF prior to meeting of inability to attend); Mary Jo Moore (notified HCF prior to meeting of inability to attend); Daniel Shea (notified HCF prior to meeting of inability to attend); Diane Seif, (notified HCF prior to meeting of inability to attend); Terry Thompson (notified HCF prior to meeting of inability to attend); David Clark; Marcia Milner; Shani Tate

Health Care Foundation of Greater Kansas City (HCF) Board Members and Associates Present: Bridget McCandless, HCF President/CEO; Karen Waller, Administrative Assistant

Others Present: Ann Mesle

Chair Jill Kanatzar called the meeting to order at 1:09 and welcomed everyone.

Chair Kanatzar introduced Ann Mesle and stated she was encouraging Ms. Mesle to consider serving on the CAC. She asked CAC members to introduce themselves and state their CAC appointing authority.

Chair Kanatzar noted that there was not a quorum at the meeting and approval of the February 2014 meeting minutes would be tabled until the May 2014 meeting.

Community Input Committee – Chair Kanatzar explained that the Input Committee did not have a report, but Dr. Bridget McCandless, HCF CEO, would discuss topics the Input Committee might address. She explained the Input Committee's (CAC) responsibility is to help the Foundation hear the voice of the community. She informed the CAC that HCF staff was part of a national dialogue on mental health issues last year and the conference was well designed and the day was spent according to the participants. She explained the format that was used to gather information from the participants. She shared that the Foundation cannot fund all topics that impact health, but that all related topics can be discussed.

She informed the CAC that on October 11, 2014 a "21st Century Town Hall" style meeting will be held that will help gather information which will be helpful to the Foundation in developing the upcoming strategic plan. She said HCF staff will do most of the leg work for this conference, but input is wanted from the CAC, health related agencies, and expressly, the community.

She asked if there were questions concerning the conference. Mary Zimmerman said she thought it was a wonderful idea and she spoke about consumer meetings the Input Committee had held in the past. Mike Enos asked what the end goal is and Dr. McCandless discussed some of the questions which will be asked of the participants. She shared that a health survey was taken in the community about 12 years ago and that there was not one over-lap in the top ten health concerns and that the community members concerns were different from the medical professionals concerns. She noted the end goal of this project is to make the community feel the Foundation listens and to take the information back to HCF's grant making process. She shared that the Foundation plans to invest funding for larger grants in the future.

Josephine Njoroge talked about the issue of transportation as it impacts access to health care. Dr. McCandless noted that the Foundation does not fund transportation as such, but will work through other channels to help address the issue. Ms. Njoroge noted that the lack of jobs is also an issue in the community.

Tom Alber asked how this conference would differ from the snapshots we have gotten in the past. Dr. McCandless noted, as an example, that the information from a prior mental health conference was compiled into a written report which was sent to those who attended and shared ways the issues may be addressed. She explained that staff is working on the rural vs urban location for the upcoming forum. She said we are planning to work with rural partners to make sure the rural areas are represented.

Melissa Harmon asked if all aspects of health will be covered at the forum. Dr. McCandless explained that the Foundation's three main funding priorities would be the primary focus, but that oral health and other issues would come up too.

Review Committee: Dr. Leslie Fields stated that this is the start of the active time for the Review Committee and that a meeting would be scheduled in the near future to meet with Brent Schondelmeyer, who compiles the annual report for the CAC. Dr. McCandless explained that the report is sent to the CAC appointing authorities and state government personnel and that she shares the report with potential Board members and others.

Nominating Committee: There was no report.

Chair Kanatzar asked everyone to review the committee assignment sheet and stated she may need to ask someone to change their committee service in order to balance out the number of CAC members serving on each committee. She noted that CAC members are always welcome to serve on more than one committee, but that the Nominating Committee is currently short on members.

Old Business – Chair Kanatzar asked that everyone complete the conflict-of-interest attestation. She again asked CAC members to contribute in whatever amount they wanted so that the CAC could have 100% participation in the required fund raising.

New Business – Chair Kanatzar noted that anyone who has gone through the Foundation's Board election process knows how long the process is and that this is a negative point. She shared that it is an almost nine month process and that those who apply do so because their present life/work schedule allows them time to serve, but by the end of the process some find that they are otherwise committed and decline to move forward with their application to HCF's Board. She said they may have turned down other opportunities during the time frame of HCF's election process. She asked if it would make sense to shorten the process and asked CAC members for suggestions. Josephine Njoroge asked if the Board had received negative feedback from past candidates. Dr. Walls said a 9 month timeline is too long and Melissa Harmon asked how much time could be shaved off the process. Chair Kanatzar noted that some of the delay is due to the timing of the CAC and HCF Board meetings. Dr. Leslie Fields asked how many days were scheduled by the Nominating Committee for interviews and Josephine Njoroge stated two days are scheduled. Chair Kanatzar suggested moving the application date back or moving up the date of selecting a slate for the HCF Board to consider. Melissa Harmon asked when newly elected persons become active Board members and Dr. McCandless said it is when the CAC ratifies the HCF Board election. Dr. Fields said she would favor moving the application deadline up and having a shorter timeframe to get the slate to the HCF Board. Mike Enos noted that the holiday season could impact the timeframe. Chair Kanatzar noted that the CAC Nominating Committee will review the 2015 election process.

Chair Kanatzar noted that HCF staff has made presentations to the CAC on various topics to provide information and said she would like feedback on that the CAC would like to hear about. Dr. Leslie Fields said the report about social determinants and violence prevention given in

February by HCF Program Office, Andres Dominguez, was very informative and she would like more information about what HCF is funding. Dr. McCandless asked if she wanted a cluster report on what HCF funds or a breakdown of what has been funded in HCF's priority areas. Dr. Fields said it would be helpful to know the breadth of the funding scope. Dan Shea asked if the CAC could hear from the grantees directly about the scope of what they do and what HCF funding allows them to do, etc. Dr. McCandless explained about the grantee spotlights that are presented at the HCF Board of Directors meetings and noted these could be provided to the CAC as well. Josephine Njoroge discussed meeting with consumers and site visits at grantee locations. Mary Zimmerman spoke about hearing from the Health Directors in HCF's service area on an individual basis and asking them to identify issues they face in their communities.

Dr. McCandless said she would like CAC members to provide information to the CAC Board about what they see in their communities as health issues.

Announcement: Josephine Njoroge shared information about the annual fundraising dinner for Operation Breakthrough to be held on Friday, April 25th. She also noted that March 31st is the deadline for enrolling on the ACA website.

There being no further business, Chair Kanatzar adjourned the meeting at 1:50.

The next CAC meeting will be held May 8th at 1:00 p.m.