

**The Health Care Foundation**  
**COMMUNITY ADVISORY COMMITTEE (CAC)**  
Minutes of the Review Committee Meeting Held  
Thursday, April 5, 2018 at 1:00 p.m.

**Committee Members in Attendance:** Aaron Link; Siobhan McLaughlin-Lesley; Susan Mills-Gray (telephone); Mary Jo Moore (telephone); Lisa Peek

**Committee Members Unable to Attend:** Mike Enos

**HCF Associates in Attendance:** Paula Cornwell and Bridget McCandless

**Additional Attendees:** Joy Torchia, Consultant and Victoria McNack, Contractor (telephone)

**Call to Order**

Aaron Link, Chair, called the meeting to order at 1:08 p.m.

**Approval of Meeting Minutes**

*Lisa Peek made a motion to approve the minutes of the meeting held March 8, 2018. Siobhan McLaughlin-Lesley seconded and the motion was approved by unanimous voice vote.*

**Revision of First Draft**

The committee reviewed the first draft of the document provided by Joy Torchia. Paula Cornwell and Bridget McCandless answered questions, clarified facts, provided historical context and verified figures surrounding the Foundation's activities in 2017. Beyond that, staff was not involved in the revision process and committee members shared recommendations for the document's content and structure.

Some of the topics addressed were as follows:

- Total Special Initiatives awarded
- Grant approval limits for CEO
- Policy agenda and the inclusion of two tiers
- CAC and Board of Directors' involvement in determining advocacy and policy priorities
- School-based health
- Investment return benchmarks
- Lawsuit proceeds and their inclusion in the corpus
- Board's assessment of various policies
- In-perpetuity foundation decision

**Discussion of Timeline for Final Draft**

In addition to the Review Committee's final meeting on May 10<sup>th</sup>, Chair Link and staff determined the need for an interim webinar/teleconference to finalize the first round of revisions. A poll will be distributed to determine the best date and time for said meeting. Additional feedback will be incorporated by Ms. Torchia into a second draft for committee review prior to the next meeting.

**Adjourn**

The meeting was adjourned at 2:08 p.m.